



# Community Works

JOIN US:  
MOVE.  
PLAY.

## Job Description

Post: JU:MP Connector (Physical Activity Facilitator)  
Base: Communityworks, Undercliffe Lane Bradford BD3 0DW  
Accountable to: Communityworks CEO

Hours: 18 hours 45 mins per week  
Over 4 days per week including Saturdays (variations during school holidays)

Duration of Contract: 2 years (subject to funding)

### PRIME OBJECTIVES OF THE POST:

To contribute to the success of the organisation:

Communityworks has established a wealth of provision that meets the needs of the local community. The JU:MP Connectors will build on that work and specifically develop increased opportunities for physical activity for children and families; creating an environment where everyone chooses to make physical activity and sport an everyday part of their lives. JU:MP, the Bradford Local Delivery Pilot (LDP) is a four year pilot programme led by Active Bradford and funded by Sport England with at least £3 million of funding, across the North of Bradford, that aims to test and learn more about what helps children and families to be active taking a whole systems approach. Communityworks plans to support the local community through the following aims:

1. Building social cohesion through bringing together individuals and changing communities. Seeking to understand each other and celebrating our differences, leading to a thriving neighbourhood.
2. To equip people with skills, knowledge, confidence and resilience to enable them to meet their needs and discover new solutions.
3. Work together with children, young people, adults and older people to encourage routes to improve life chances.
4. To be a community resource that promotes good health and well-being.

### SUPERVISION AND GUIDANCE:

Post holders will receive close supervision and guidance within the guidelines and policies of Communityworks and line managed by the CEO.

Post holders will be expected to attend supervision sessions, team meetings and any appropriate training arranged on their behalf.

### RANGE OF DUTIES:

**Job Summary:** to deliver a range of physical activities for children aged 5 to 14 in the Peel Park Pioneer Neighbourhood area, engaging in outreach work, focusing on those children who are not currently active in their community and parks/green spaces to access opportunities after school, at weekends and in the school holidays, ensuring participation of the children in the development of all activities.

## **Principal Roles and Responsibilities**

- to deliver high quality physical activity sessions for children aged 5 -14 in this culturally diverse neighbourhood.
- to work during, after and beyond the school day to engage children and young people to embed physical activity and encourage the personal growth and development of children (5-14 years) through the delivery of activities and projects in a range of settings including Communityworks, schools, other community settings, local parks and green spaces.
- to engage in effective outreach work to increase the number of children participating in physical activities and to encourage social cohesion.
- to encourage behaviour, change in children and families to be active. Empower children and families to be active themselves wherever possible (rather than just leading activity sessions) establishing sustainable activity wherever possible and supporting communities to do things for themselves, building the skills and confidence of families to be active together and independently. "Teach a family to fish approach".
- Family engagement in local greenspace, e.g. fun days, led walks, treasure trails Build community engagement and leadership by parents/families (formal volunteers and informal). Support child led activities/activism and young champions.
- to facilitate the involvement of children and parents / carers in the design and delivery of services in the area to enable children's voices to be heard.
- to work in partnership, liaise and network, building strong relationships and connections between the local schools, relevant agencies and voluntary groups in the Peel Park Pioneer Neighbourhood area. Supporting schools to open facilities for the community beyond the school day.
- use the resources of the multi-agency Communityworks team to respond effectively to the needs of parents and children and provide healthy lifestyle advice to groups and their families to support them to make healthy lifestyle choices
- to provide sign posting and information for children and parents/carers including other healthy lifestyle provision.
- to provide support and training for volunteers to develop skills and knowledge and build capacity, linking in with the JU:MP Leads initiative, with a view to them increasingly taking on the delivery of activity.
- to maintain a good standard of professional practice, with an ethos that is fun, energising and inclusive at all times.

- to implement safeguarding and child protection procedures and policies.
- to be responsible for the opening up and closing of community buildings in line with their respective procedures.
- to work with the CEO to test and learn ways to develop sustainable activity, e.g. taking a social enterprise approach.
- to attend and contribute to the 6 weekly JU:MP Pioneer Neighbourhood Planning meetings, plus the JU:MP social marketing campaign. Support the delivery of the JU:MP neighbourhood plan and initiate or deliver a range of activities to embed physical activity in the local community by taking an ABCD approach to increasing children's physical activity.
- to maintain accurate database records and carry out the monitoring and evaluation as required by the JU:MP research team and provide reports as required.
- to maintain confidentiality of information
- to follow petty cash procedures

### General

The post holder will share responsibility with other staff for maintaining a high quality of delivery on all Communityworks activities.

There may be additional tasks not listed above that arise which the Board of Directors and the CEO will deem the responsibility of the post holder.

In general, the post holder will need to be flexible, adaptable and able to respond to situations as they arise.

The post holder will be expected to work within the values, aims and ethos of Communityworks and in accordance with the policies and procedures of the organisation.

- N.B
- (i) This job description sets out only the general responsibilities and duties of the post.
  - (ii) The terms and conditions of service will be detailed in the contract of employment.

### **Pay and Conditions:**

Salary: SCP 10 - £21,322 per annum pro rata (Actual Salary: £10,661)  
(Pay award from April 2021 pending)

Holidays: 5 weeks holiday per annum + public holidays (pro rata)

**This post is subject to a probationary period of 6 months.**

### **Rehabilitation of Offenders Act 1974**

Because of the nature of the work, this post is exempt from the provisions of Section 4(2) of the Rehabilitation of Offenders Act 1974 (exceptions) Order 1975. Applicants for the post are not entitled to withhold information about convictions which for other purposes are 'spent' under the provisions of the Act and in the event of employment; any failure to disclose such convictions may result in disciplinary action or dismissal. Any information given will be completely confidential and will be considered only in relation to an application for a position to which the order applies.